



# VACANCY BULLETIN

**QUALITY ASSURANCE MANAGER**  
**Office of the Vice Chancellor: Quality Promotion**  
**Chamazi Campus**  
**Ref. 08/00116**

## Minimum Requirements

- Bachelor's Degree in Quality Management/Curriculum Development or related area
- Five years experience in a higher education institution
- Specific training/skills:
  - Strong Quality management systems and quality assurance knowledge
  - Familiarity with Academic Programme mixes

## Core functions

- Management of the Institutional Quality Management System (IQMS)
- Ensure and develop quality standards of the Institutional programmes in keeping with TCU prescriptions.
- Develop policy, procedure, criteria and instruments for reviews in non-academic environments
- Schedule, coordinate and execute all internal reviews in the non-academic environments
- Design , maintain and update electronic dashboards
- Capacity development to implement an electronic QMS across The University
- Participate in Quality Program project teams

**Enquiries: [TanzaniteUniversity@gmail.com](mailto:TanzaniteUniversity@gmail.com)**  
**Send your CV to: [TanzaniteUniversity@gmail.com](mailto:TanzaniteUniversity@gmail.com)**

**Closing date: 14th September, 2016**

If we have not responded within 4 weeks from closing date, please accept that your application has been unsuccessful. Correspondence will only be entered into with short-listed candidates. The University reserves the right not to make an appointment. It is the intension of the University to promote equity employment practices as per the National principles.

**Women and people with disabilities are encouraged to apply.**

